



MILCO (PRIVATE)LIMITED

(Affiliated to the Ministry of Agriculture)

MILCO is the pioneer in local dairy industry with a wide network in milk collection, production and sales throughout the island with "Highland" brand. It has four milk processing factories located in Colombo, Digana, Ambewela and Polonnaruwa. We are looking for dynamic & competent individuals to join our team.

Applications are called for under-mentioned Positions to be filled on **Contract basis**.

HR & Administration Officer (JM 1-1)

Qualifications : Degree in Human Resources Management or Degree in Fields of Administration/Management/B.Com including Human Resource Management as a subject from a University recognized by UGC of Sri Lanka with 02 years post qualifying executive experience in Human Resources Field in a recognized establishment

-Or-

Diploma (one year or above) in Human Resources Management from a recognized establishment with 05 yrs. post qualifying executive experience in Human Resources Field in a recognized establishment.

(Computer literacy will be considered as a required qualification)

Audit Officer (JM 1-1)

Qualifications/Experience : A Bachelor's Degree in Accounting/Finance/Management/Commerce which is recognized by the U.G.C. of Sri Lanka.

-AND-

At least five years post qualifying experience in a relevant field in a Corporation, Board or a reputed Statutory Establishment.

-OR-

Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post

-AND-

At least five years post qualifying experience in a relevant field in a Corporation, Board or a reputed Statutory Establishment.

Dairy Development Instructor (MA 2-3)

Qualifications :- : Having obtained a certificate of proficiency in Agriculture/Livestock/Animal Husbandry not below than the National Vocational Qualification Level 5, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission and 01-year experience in Dairy Development & Milk Procurement Field.

Sales Supervisor (MA 2-3)

Qualifications :- : Diploma (one year or above) in Marketing Management from a recognized establishment and one-year experience in Marketing & Sales Field.

Engineering Assistant (Mechanical/Ref./Electrical/Civil) (MA 2-3)

Qualifications : Having obtained a certificate of Proficiency in Mechanical/Ref./Electrical/Civil Engineering field not below than the National Vocational Qualification Level 5, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission and one-year experience in Engineering field in a recognized establishment.

(Computer literacy will be considered as a required qualification)

Management Assistant (MA 2-3)

Qualifications :- : (a) Having obtained GCE (O/L) Examination in 06 subjects in one sitting with credit passes for 03 subjects including
i. Sinhala/Tamil
ii. English Language
iii. Mathematics
(b). having passes 03 subjects (other than the General paper) at the GCE (A/L) Examination.

Lab Analyst (MA 2-1)

Qualifications :- : Having obtained a certificate of proficiency in Food Technology/Quality Management/Laboratory Management/Chemistry not below than the National Vocational Qualification Level 5, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Ref. Mechanic (PL-3)

Qualifications : Having obtained a certificate of proficiency as a Ref. Mechanic not below than the National Vocational Qualification Level 4, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Fitter (PL-3)

Qualifications : Having obtained a certificate of proficiency as a Fitter not below than the National Vocational Qualification Level 4, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Driver (PL-3)

Qualifications :- : Having passes 06 subjects in GCE (O/L) Examination, at least with 02 credit passes in maximum of two sittings.
-AND-
Having obtained the License issued by the Commissioner General of Motor Traffic for driving heavy vehicles and minimum of 03 years-experience in driving after obtained the driving license

Mason (PL-3)

Qualifications :- : Having obtained a certificate of proficiency as a Mason not below than the National Vocational Qualification Level 4, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Carpenter (PL-3)

Qualifications :- : Having obtained a certificate of proficiency as a Carpenter not below than the National Vocational Qualification Level 4, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Plant Operator (PL-3)

Qualifications :- : Having obtained a certificate of proficiency as a Plant Operator not below than the National Vocational Qualification Level 4, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Boilerman (PL-2)

Qualifications : Passed GCE (O/L) Examination with Class I Boiler Certificate issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Effluent Treatment Plant Operator (PL-2)

Qualifications : Having obtained a certificate of proficiency as an Effluent (Waste Water) Treatment Plant Operator not below than the National Vocational Qualification Level 2, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Water Pump Operator (PL-2)

Qualifications :- : Having obtained a certificate of proficiency as a Water Plant Operator not below than the National Vocational Qualification Level 2, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Helper (PL-1)

Qualifications : Persons who have sat for the GCE (O/L) Examination.
Age : 18 - 45 yrs.
Salary & Benefits : According to the Government approved Salary Scales and benefits applicable to the posts.

Applicants may forward their CVs with names and contact numbers of two non-related referees by registered post to reach below mentioned address **within 07 days of this advertisement**. Please indicate the "Post" on the top left-hand corner of the envelope.

Manager - Human Resources & Administration
MILCO (PVT) LTD.
Millennium Tower, No. 345-7/1, Galle Road, Colombo 03